



STRONG SCHOOLS  
START WITH ME!

## MEETING NOTICE

School	Date	Time	Location
Cleveland Elementary	11/11/20	3:00 p.m.	Virtual Meeting via ZOOM Link

Notice Prepared By: Tiffany Edwards

Date Posted: 11/8/2020

### Meeting Agenda

*(agenda may be amended)*

*This meeting [**will**/~~will not~~] allow for Public Comment*

- I. Action Items**
  - A. Approval of Agenda
  - B. Approval of Previous Meeting Minutes
- II. Discussion Items** *(add items as needed)*
  - A. School's Mission and Vision Statements
- III. Information Items** *(add items as needed)*
  - A. Updated Schedules
  - B. Intervention Plan
  - C. Return-to-Learn Phase II (January return)
  - D. Budget Updates
- IV. Announcements**
  - A. Announcements
- V. Public Comment**
  - A. Public Comment

## Cleveland Avenue Elementary School

Date: **November 11, 2020**

Time: **3:00 p.m.**

Location: **Virtual GO Team Meeting via ZOOM Link**

### Call to Order

- I. Roll Call; Establish Quorum**
- II. Action Items**
  - A. Approval of Agenda
  - B. Approval of previous meeting minutes
- III. Discussion Items**
  - A. School's Mission and Vision Statements
- IV. Information Items**
  - A. Updated Schedules
  - B. Intervention Plans
  - C. Return-to-Learn Phase II (January return)
  - D. Budget Updates
- V. Announcements**
  - A. Announcements
- VI. Public Comment**
  - A. Public Comments
- VII. Adjournment**

# Meeting Minutes

Cleveland Avenue Elementary School

Date: **November 11, 2020**

Time: **3:00**

Location: **Virtual GO Team Meeting via ZOOM Link**

- I. Call to order at 3:07
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Anyee' Payne	Present
Parent/Guardian	Ashley Lockett	Present
Parent/Guardian	Dawn Richardson	Present
Parent/Guardian	Nakita Hammond	Absent
Instructional Staff	Roni Bolden	Absent
Instructional Staff	Dana Price	Present
Instructional Staff	Tiffany Edwards	Present
Community Member	Kristin Hemingway	Present
Community Member	Donna Jenkins	Present
Swing Seat	Hazel Mays	Present
Student (High Schools)	N/A	

**Quorum Established:** Yes or No There are 9 GO Team members present for the meeting and one visitor, Diane Jacobi, School Governance Liaison at Atlanta Public Schools

- III. Action Items *(add items as needed)*
  - A. **Approval of Agenda:** Motion made by: [Kristin Hemingway](#) Seconded by: [Dawn Richardson](#)  
Members Approving: 8 (I included Dr. Payne's vote, should it be?) No.  
Amendment: Members approving: 7; Principals do not vote.  
Members Opposing 0  
Members Abstaining: 0  
**Motion [Passes]**
  - B. **Approval of Previous Minutes:** *List amendments to the minutes:*  
Motion made by: [\[Kristin Hemingway\]](#) seconded by: [\[Donna Jenkins\]](#)

Members Approving: 8 Amendment: 7

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

#### IV. Discussion Items *(add items as needed)*

- A. School's Mission and Vision Statements: Mission and Vision statements were shared with the group and GO team, chair, Ms. Edwards read it aloud. The group dissected the Vision statement by using guiding questions to identify what the school will look like in 3-5 years and then scored using the provided rubric. The team's average score was 2.

Dr. Payne shared that the mission was created to align with the Cluster's goals before becoming STEM certified and was later revised when we became STEM certified.

The team discussed possible updates that could be made on the statements.

Questions: Mrs. Price asked if further revisions to the mission, and Vision statements could be tabled until faculty input could be given?

Ms. Hemmingway asked if there was a deadline?

Ms. Jacobi suggested that we do initial revisions and then present a list of ideas to the faculty.

Ms. Edwards stated that our revision should include our plan for the next 3-5 years.

Ms. Hemmingway said that our current work shows that we are actively working within the Vision.

Dr. Payne stated that Performance-Based Learning (PBL) lessons are good examples of our Vision in action. She wants us to continue to exhibit what a STEM school is.

Ms. Edwards added that when she compares our school's Vision to the District's, the one thing we are missing is the mention of family engagement.

The team agreed that a planning session would occur in December to work on revisions.

Question: Ms. Edwards asked Ms. Jacobi if a vote needed to be taken for a work session. Ms. Jacobi stated that a vote was not needed and that a quorum did not have to be present, but the planning session needed to be posted. A survey will be sent with choices for dates and times, and the date will be sent based on the majority vote.

#### V. Information Items *(add items as needed)*

- A. **Principal's Report: Return + Learn**  
Intervention Plan: Students in the following categories will be chosen to attend: students failing two or more courses, students receiving SST support, students with disabilities (SWD), and students in low-incident programs (autism). The District states schools should provide up to 2 days per week of intervention support. Cleveland Avenue ES's intervention support classes will begin next week and provide face-to-face intervention each Wednesday from 12:30-2:30 and virtual interventions on Monday, Tuesday, Thursday, and Friday. During asynchronous Wednesdays, teachers will also be preparing their classrooms for January. iReady, the interactive online learning environment, will be utilized to assess students and provide individualized instruction
- B. **Wellness Plan:** The school counselor and MTSS specialist will provide one-on-one and small group counseling to students with SST behavior plans and other students referred by teachers.
- C. **Engagement Plan:** Students experiencing technical issues can receive in-person technical support at the school on Wednesdays from 11-2.
- D. **Parent/student engagement:** Town hall meetings are held monthly or as needed. Monthly Student of the Month Celebrations: Students are presented goodie bags and certificates delivered to the home or picked up from the school.
- E. **Return-to-Learn Phase II (January return)** The District plans to return to school for face-to-face instruction in January. Parents will also have the option to remain virtual or enroll their students in Atlanta Virtual Academy. The District is accepting feedback from schools and leadership teams for re-entry plans.  
Question: Ms. Hemingway asked if the District would be using the COVID Matrix in their decision to returning to face-to-face instruction. Dr. Payne shared that it will be considered, but she is unsure if it is absolute or if the data will be used as a consideration; however, the District will send surveys soon.
- F. **Budget Updates** [\[Add a summary of the item and any resulting discussion\]](#) The only update to the budget is the line item for the computer and software line. CAE had a TITLE 1 meeting during the last Town Hall meeting. Parents were given the opportunity to decide how the technology allotment should be spent. Parents voted for the money to be used on computer software.  
Question: Ms. Hemingway asked if the software decision had already been made. Dr. Payne shared that we had purchased Write Score, software used by our upper grades students to assist with writing. The software program is in alignment with Georgia Milestone standards. Approxima\$3605.28 of the current \$21,143 budget was spent on Write Score. \$4500 was spent on iReady program was also purchased, leaving about \$13,000 left on that budget line.

## Meeting Minutes

**VI. Announcements** [Add a summary of the announcements] - CAE will have an end of the semester awards day program. The K-2 program will be on 12/15/20 and the 3-5 program on 12/16/20. There will be a Cluster Holiday program on 12/17/20. The times for all programs will be confirmed at a later date.

**VII. Public Comment :** [No comments made at this time]

**VIII. Adjournment:**

Motion made by: [Ms. Hemingway; Seconded by: [ Mrs.Richardson]

Members Approving: 0

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

**ADJOURNED AT** [4:00 p.m.]

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**Minutes Taken By:** Dana Price

**Position:** [GO Team Co-Chairperson]

**Date Approved:** [Insert Date When Approved]